



## Form to be used for the initial assessment

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<b>Service Area:</b> Environmental Development	<b>Section:</b> n/a	<b>Key person responsible for the assessment:</b> Jo Colwell	<b>Date of Assessment:</b> July 2012	
<b>Is this assessment in the Corporate Equality Impact assessment Timetable for 2012?</b>				
<b>Name of the Service/Policy to be assessed:</b> CEB: Carbon Management Plan 2012-2017			<b>Is this a new or existing policy</b>	Existing
<b>1. Briefly describe the aims, objectives and purpose of the policy</b>		The aim is to refresh and update the Council's Carbon Management Plan to cover the next 5 years – 2012-17.		
<b>2. Are there any associated objectives of the policy, please explain</b>		Reducing carbon emissions on a year on year basis will mean running the Council more efficiently in terms of its energy consumption. The Council is also demonstrating leadership in this developing area and its benefits and experience can be passed on to the citizens, community and other key stakeholders for example at community centres in reducing their carbon footprint and energy bills. This could make a contribution to related goals such as improved health, better social cohesion and economic prosperity.		

<b>3. Who is intended to benefit from the policy and in what way</b>		The Council, its staff and Members, in terms of running as a more effective and efficient organisation, reducing the council’s carbon footprint and mitigating energy price increases. The citizens of Oxford, community groups and other stakeholders in terms of its contribution to building a world class city and being an exemplar in this field (e.g. good performance to date has attracted additional external funds which has facilitated and provided impetus to the Low Carbon Oxford initiative which is bringing benefits to the City as a whole).		
<b>4. What outcomes are wanted from this policy?</b> To achieve the council’s 5% year on year Carbon emissions reduction targets. To identify key areas and resources required to achieve the targets. To provide a basis for action on new and emerging issues.				
<b>5. What factors/forces could contribute/detract from the outcomes?</b>		A marked change in the Council’s priorities. The introduction of government legislation that conflicts with the targets. Loss of staff/budget to implement energy saving technologies and approaches		
<b>6. Who are the key people in relation to the policy?</b>	The Carbon Management Plan is focused on the Council’s own buildings and operations so is mainly related to council Staff and Members. The Plan may have an influence on Partner organisations, community groups and business through outreach work.		<b>7. Who implements the policy and who is responsible for the policy?</b>	Jo Colwell – implementing officer John Copley – responsible officer
<b>8. Could the policy have a differential impact on racial groups?</b>		<u><b>NO</b></u>		

What existing evidence (either presumed or otherwise) do you have for this?		
9. Could the policy have a differential impact on people due to their gender?		<u>NO</u>
What existing evidence (either presumed or otherwise) do you have for this?		
10. Could the policy have a differential impact on people due to their disability?		<u>NO</u>
What existing evidence (either presumed or otherwise) do you have for this?		
11. Could the policy have a differential impact on people due to their sexual orientation?		<u>NO</u>
What existing evidence (either presumed or otherwise) do you have for this?		
12. Could the policy have a differential impact on people due to their age?		<u>NO</u>
What existing evidence (either presumed or otherwise) do you have for this?		

13. Could the policy have a differential impact on people due to their religious belief?			<u>NO</u>		
What existing evidence (either presumed or otherwise) do you have for this?					
14. Could the negative impact identified in 8-13 create the potential for the policy to discriminate against certain groups?		<u>n/a</u>	<b>Please explain</b> No negative impact. The aims and progress of the Council's carbon management activities are communicated regularly to staff, citizens, community groups and businesses through various media such as the intranet, Your Oxford, regular press releases and through the Council's lead role in the Low Carbon Oxford and related initiatives (e.g. the Low Carbon Hub and the Low Carbon Living programme). Best practice and information on low carbon approaches from the Council's experience in delivery its carbon management plan are shared regularly with a range of stakeholders through these approaches. It is intended that this updated Carbon Management Plan will be re-launched in the Autumn 2012 presenting another opportunity to involve community groups and key stakeholders in the City. Achievement of the British Standards Energy Reduction Verification kitemark (first local Authority to achieve this standard) provides external accreditation of the Council's performance in energy/carbon management.		
15. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason		<u>n/a</u>	<b>Please explain for each equality heading (question 8-13) on a separate piece of paper</b> No, no adverse impact identified.		
16. Should the policy proceed to a partial impact assessment		<u>NO</u>	If Yes, is there enough evidence to proceed to a full EIA	Y	N
			Date on which Partial or Full impact assessment to be completed by		July 2012

<b>17. Are there implications for the Service Plans?</b>	<b><u>YES?</u></b>		<b>18. Date the Service Plan will be updated</b>		<b>19. Date copy sent to Equalities Officer in Policy, Performance and Communication</b>	August 2012
<b>20. Date reported to Equalities Board:</b>	<b>N/A</b>		<b>Date to Scrutiny and CEB</b>	September 2012	<b>21. Date published</b>	

Signed (completing officer): Michelle Green

Signed (Lead Officer) Jo Colwell

**Please list the team members and service areas that were involved in this process:**

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Paul Spencer, Energy & Carbon Manager  
Paul Robinson, Team Leader, Energy & Climate Change  
Jo Colwell, Sustainability manager

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